APPLICATION FOR EMPLOYMENT



PLEASE ANSWER ALL QUESTIONS.

Resumes Are Not A Substitute For This Application.

Applicant Name				
Primary Phone #:				
Position Applied For:				
Email:				
Home Address - Street:				
City:	State:	Zip:		
How long have you lived here?				
SUDMISSION DATE:				

We are an equal opportunity employer. Applicants are considered for positions without regard to veteran status, uniformed service member status, race, color, religion, sex, national origin, age, physical or mental disability, genetic information or any other category protected by applicable federal, state, or local laws.

THIS COMPANY IS AN AT-WILL EMPLOYER AS ALLOWED BY APPLICABLE STATE LAW. THIS MEANS THAT, REGARDLESS OF ANY PROVISION IN THIS APPLICATION, IF HIRED, THE COMPANY OR I MAY TERMINATE THE EMPLOYMENT RELATIONSHIP AT ANY TIME, FOR ANY REASON, WITH OR WITHOUT CAUSE OR NOTICE.

EMPLOYMENT DETAILS			
If under the age of 18, can you produce the necessary work certificate for employment?	YES	NO	Type of employment desired? Full-time / Part-time (Specify Hours)
Are you willing to work overtime?	YES	NO	Desired Wage (Hourly/Salary)?
Are you willing to shadow an employee to better understand the position?	YES	NO	Date on which you can start work if hired:
Have you previously applied for or been employed with this Company?	YES	NO	If Yes, please provide details.
If applicable, list any other names by which you have been known which may be necessary to allow us to confirm your work and educational record. For example, change of name, use of an assumed name, nickname, etc.		al record.	

EDUCATION	School Name & Location (City, State)	Course of Study or Major	Graduate? Y/N	#Years completed	Honors Received
High School					
College					
Graduate/Professional					
Trade or correspondence					

Service@townandcountrysolutions.com

WORK EXPERIENCE

Please list the names of your present and/or previous employers in chronological order with the present or most recent employer listed first.

Provide information for at least the most recent ten (10) year period. Attach additional sheets if needed.

If self- employed, supply firm name and business references. You may include any verifiable work performed on a volunteer basis, internships, or military service.

Your failure to completely respond to each inquiry may disqualify you for consideration from employment.

Do not answer "see resume."

EMPLOYMENT/TERMINATION DETAILS	Type of business
Have you ever been terminated or asked to resign from any job? YES NO	Job Title:
If "Yes" How many times?	Dates Employed:
If "Yes" Please explain the circumstance(s).	to
	List primary duties
Has your employment ever been terminated by mutual agreement?	Were you ever disciplined? YES NO
YES NO	If "Yes" for what?
If "Yes" How many times?	
If "Yes" Please explain the circumstance(s).	Reason for Leaving:
	How much notice did you give when resigning?
Have you ever been given the choice to resign rather than be terminated?	If none, explain:
If "Yes" How many times?	Supervisor Name:
If "Yes" Please explain the circumstance(s).	
	May we contact? YES NO
	If "NO" why not?
	What will this employer say was the reason your employment terminated?

EMPLOYER #1

Zip

Company Name:

Primary Phone #:

Street Address

City

State

2018 Latta Rd. Rochester, NY 14612
(585) 426-5024

EMPLOYER #2	EMPLOYER #3
Company Name:	Company Name:
Primary Phone #:	Primary Phone #:
Street Address	Street Address
City	City
State Zip	State Zip
Type of business	Type of business
Job Title:	Job Title:
Dates Employed:	Dates Employed:
to	to
List primary duties	List primary duties
Were you ever disciplined?	Were you ever disciplined?
YES NO	YES NO
If "Yes" for what?	If "Yes" for what?
Reason for Leaving:	Reason for Leaving:
How much notice did you give when resigning?	How much notice did you give when resigning?
If none, explain:	If none, explain:
Supervisor Name	Supervisor Name:
Supervisor Name:	
May we contact?	May we contact?
YES NO	YES NO
If "NO" why not?	If "NO" why not?
What will this employer say was the reason your employment terminated?	What will this employer say was the reason your employment terminated?

REFERENCES (optional) Please list the names of a Individuals with no prior			e may contact. olunteer-related references.		
Name	Position	Company	Relationship (i.e	. Supervisor, co-worker)	Primary Phone #
Please list the names of p	oersonal references	who you know the	at we may contact. (not prev	rious employers or re	latives)
Name	Occupation	Address		Primary Phone #	# Years Known
DRIVING INFORMATION Complete only if driving is an e	(optional) ssential function of the j	ob for which you are	applying.		
Do you have a current valid dri	ver's license?				
YES	NO				
License No.:		State:	Expiration:		
If you do not have a driver's lice	ense for the state in which	h you currently reside	, why not?		
Has your license ever been susp	oended or revoked?				
YES	NO				
If "YES" Please explain					
	:1- :				
Do you have personal automob					
YES	NO				
If "NO" Please explain					
Have you ever been denied pers	sonal automobile insurar	nce or has it ever beer	n terminated or suspended?		
YES	NO				
If "YES" Please explain					
	-				
PLEASE LIST ALL MOVING TRA	AFFIC VIOLATIONS IN TH	E LAST 5 YEARS:			
Offense		Date	Location	Comments	
L			i	<u> </u>	

APPLICANT CERTIFICATION

THIS COMPANY IS AN AT-WILL EMPLOYER AS ALLOWED BY APPLICABLE STATE LAW. THIS MEANS THAT, REGARDLESS OF ANY PROVISION IN THIS APPLICATION, IF HIRED, THE COMPANY OR I MAY TERMINATE THE EMPLOYMENT RELATIONSHIP AT ANY TIME, FOR ANY REASON, WITH OR WITHOUT CAUSE OR NOTICE. NOTHING IN THIS APPLICATION OR IN ANY DOCUMENT OR STATEMENT, WRITTEN OR ORAL, SHALL LIMIT THE RIGHT TO TERMINATE EMPLOYMENT AT-WILL. NO OFFICER, EMPLOYEE OR REPRESENTATIVE OF THE COMPANY IS AUTHORIZED TO ENTER INTO AN AGREEMENT—EXPRESS OR IMPLIED—WITH ME OR ANY APPLICANT FOR EMPLOYMENT FOR A SPECIFIED PERIOD OF TIME UNLESS SUCH AN AGREEMENT IS IN A WRITTEN CONTRACT SIGNED BY THE PRESIDENT OF THE COMPANY. IF HIRED, I AGREE TO CONFORM TO THE RULES AND REGULATIONS OF THE COMPANY, AND I UNDERSTAND THAT THE COMPANY HAS COMPLETE DISCRETION TO MODIFY SUCH RULES AND REGULATIONS AT ANY TIME, EXCEPT THAT IT WILL NOT MODIFY ITS POLICY OF EMPLOYMENT AT-WILL.

I authorize the Company or its agents to confirm all statements contained in this application and/or resume as it relates to the position I am seeking to the extent permitted by federal, state, or local law. I agree to complete any requisite authorization forms for the background investigation which may be permitted by federal, state and/or local law. If applicable and allowed by law, I will receive separate written notification regarding the Company's intent to obtain "consumer reports."

I authorize and consent to, without reservation, any party or agency contacted by this employer to furnish the abovementioned information. I hereby release, discharge, and hold harmless, to the extent permitted by federal, state, and local law, any party delivering information to the Company or its duly authorized representative pursuant to this authorization from any liability, claims, charges, or causes of action which I may have as a result of the delivery or disclosure of the above requested information. I hereby release from liability the Company and its representative for seeking such information and all other persons, corporations, or organizations furnishing such information. Further, if hired, I authorize the company to provide truthful information concerning my employment to future employers and hold the company harmless for providing such information.

If hired by this Company, I understand that I will be required to provide genuine documentation establishing my identity and eligibility to be legally employed in the United States by this Company. I also understand this Company employs only individuals who are legally eligible to work in the United States.

I understand and agree that if driving is a requirement of the job for which I am applying, my employment and/or continued employment is contingent on possessing a valid driver's license for the state in which I reside and automobile liability insurance in an amount equal to the minimum required by the state where I reside.

"I CERTIFY THAT ALL OF THE INFORMATION THAT I HAVE PROVIDED ON THIS APPLICATION IS TRUE, ACCURATE, AND COMPLETE."

PLEASE ONLY SIGN ONCE YOU HAVE READ ALL OF THE INFORMATION CONTAINED IN THE APPLICATION.

APPLICANT SIGNATURE	DATE:

If the applicant is a minor, the foregoing release and consent must be signed by the applicant's parent or legal guardian. Signature by the applicant's parent or legal guardian constitutes acknowledgment by the applicant and the parent or legal guardian that the Company, to the extent permitted by federal, state, and local law, can test the applicant for illegal or controlled substances, conduct inspections of property without notice, and communicate test results to Company personnel who need to know, the applicant, and the applicant's legal guardian.

PARENT/GUARDIAN SIGNATURE:	WITNESS SIGNATURE:
Date:	Date:

Service@townandcountrysolutions.com